

ONLINE SERVICES INSTEAD OF PAPER USAGE



There is never "good enough," there must always be "Something Better." Those words are incredibly true right now. COVID-19 contingency is still challenging our efforts to carry on the Kumon Method to our communities around the globe with minimum impact to our business.

Eighteen months have passed, a period in which the office's procedures had to be evaluated, due to the pandemic. Since people, including our staff, had to stay at home as much as possible, there were important procedures that needed to go on, but they couldn't be done as we previously had been doing them. That meant that the world had to change their usual day to day functions, and so did Kumon.

In our Kumon Mexico headquarters and Monterrey Branch office, we started an in-depth revision of our procedures to make sure all activities continue without personal contact, and with a minimal paper trace. In the past, most of the paperwork, including forms and legal documents had to be managed and filed in paper. Now, it has been changed to a digital format and we avoid using paper unless it becomes absolutely necessary. This was done with a massive effort of staff, providers, and Instructors.

This change has helped our environmental impact in three main ways: 1) usage of paper has been reduced from 47,450 sheets used in second quarter of 2019 to less than 2,000 sheets used in the same period of 2020. This trend has continued in 2021. 2) Important documents are now signed with digital forms avoiding the use of courier services, reducing our carbon footprint by avoiding the use of fossil fuels and creating a digital space for filing documents until they expire. And finally, 3) saving time for associates and Instructors using digital platforms.

In Kumon Mexico we reinforce our commitment to get the best part of any situation by always looking at ways to improve our environment. Simple actions performed by most of us are usually enough to turn any bad situation into a good one.